

Meeting Minutes [DRAFT]
East Cooper Montessori Charter School
Thursday, November 19, 2015
5:30 PM
Executive Session 5:00PM – 5:30 PM

Note review of contracts and personnel matters were discussed in Executive Session.

I. Administrative

A. Meeting was called to order at 5:47

B. Board Members Roll Call:

LaDene Conroy - A
Dana Wine Johnson - P
Josh Caplea - P
Angeline Leonard - P
Nancy Chilton - P
Deanna Cunnane - P
Dale Sutcliffe - P

C. Non-Voting Members:

Jody Swanigan, Principal - P
Emilee Elingburg, Teacher - P
Others Attending: Joel Sandstrom, Director of Finance - P

D. Mission Statement:

Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: Yes

F. Approval of Last Meeting Minutes: Yes

G. Public Comment: None

II. Updates/New Business

A. Financial update Joel

Joel present monthly financial update

B. Strategic Plan Draft Jody

Jody presented an overview of the 1st draft of the updated Strategic Plan that she & Nikki Moody have been working on with a focus on Academics, for example the writing workshop model and continued STEM work. Jody has been working toward consolidating the number of goals and will give follow up presentation at the next board meeting.

C. Jody and Joel Goals/PD Jody

Joel presented his job duties and goals. His goals included financial accountability, efficiency improvements and teaching.

D. Principal Evaluation Jody

Jody presented options for Principal goals for she & the board to agree upon. The board & Jody agreed that the goal be related to communication -- specifics to be detailed at a later date in alignment with the strategic goals.

E. Annual Report presentation Jody/Dale

Jody & Dale apprised the board that Dale will be gathering & compiling the information for the SC state required Annual Report.

F. Carpool Jody

Carpool is going smoothly with no known complaints regarding the new pickup route.

G. Fall Festival

Was a great success. \$20,378 amount was raised and many positive comments were received. One negative email was received and addressed by Jody -- overall a great success.

H. Community Board Member

Dana has attempted to make contact with community churches to gain a replacement community board member to replace LaDene, who has been unable to attend the fall 2015 meetings. The board reaffirmed its goal in obtaining a new board member.

III. Presentation/Discussion Items –

- A. Administration, Board and HR Deanna/Josh
- B. Community Relations Dale/Angeline
- C. Development Angeline/Dana
- D. Educational Program LaDene/Dale
- E. Diversity Dana/LaDene
- F. Facilities Josh/Nancy
- G. Financial Nancy/Deanna

IV. Action Items (voting)

A. October 15 meeting minutes - motion to Approve Nancy - 2nd Deanna - unanimous approval

V. Adjournment

Adjournment at 7:44pm

Next Board Meeting: December 17, 2015

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings.

The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the third Thursday of each month, beginning at 6:00 pm at East Cooper Montessori Charter School. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.