

**Board Meeting Minutes**  
**East Cooper Montessori Charter School**  
**Thursday, February 18, 2016**  
**6:00 PM**  
**Executive Session 5:30PM – 6:00 PM**

Note review of budget, personnel matters & Ion property were discussed in Executive Session.

**I. Administrative**

**A. Meeting was called to order at 6:07**

**B. Board Members Roll Call:**

LaDene Conroy a  
Dana Wine Johnson a  
Josh Caplea p  
Angeline Leonard p  
Nancy Chilton p  
Deanna Cunnane p  
Dale Sutcliffe p

**C. Non-Voting Members:**

Jody Swanigan, Principal Emilee Elingburg, Teacher

**Others Attending:** Joel Sandstrom, Director of Finance

**D. Mission Statement:** Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

**E. Freedom of Information Compliance:** Yes.

**F. Approval of Last Meeting Minutes:** Yes. Josh motioned - Deanna seconded - unanimous approval

**G. Public Comment:** None.

**II. Updates/New Business**

A. Financial update Joel

B. New Board Member  
Board reviewed the application of Camille Martin-Jones as community board member to replace LaDene Conroy.

C. Surveys Dale  
Presented summary of parent surveys - communication is an area of ongoing improvement. Very positive feedback from parents. The move has slightly decreased the sense of community within the families attending ECMCS. Jody is scheduling the beginning of a Parent-teacher network that may assist with this community feeling, events, fundraising and more. Discussion of increase of parent communication/newsletter for upper el & adolescent.

D. Jody Goal Clarification Jody  
Certificate Status - Dale will work with Jody to acquire information  
Communication goals -- primary focus on reinstating/recruiting parents for PTN whose primary purposes will be, like most PTN's, to enhance

parent/teacher/community feeling of the school and fund raising

### **III. Presentation/Discussion Items –**

- |                                 |                                      |
|---------------------------------|--------------------------------------|
| A. Administration, Board and HR | Deanna/Josh                          |
| B. Community Relations          | Dale/Angeline                        |
| C. Development                  | Angeline/Dana                        |
| D. Educational Program          | LaDene/Dale                          |
| E. Diversity                    | Dana/LaDene – Primary – Free/Reduced |
| F. Facilities                   | Josh/Nancy – Recap of CCSD meeting   |
| G. Financial                    | Nancy/Deanna                         |

### **IV. Action Items (voting)**

- A. Camille Martin-Jones Appointment  
Deanna motioned - Nancy seconded - unanimous approval
- B. January 21 meeting minutes  
Josh motioned - Deanna seconded - unanimous approval
- C. 250 Ponsbury - Response -- received offer of purchase. Board submitted counter offer  
Josh motioned to approve the response to the 250 Ponsbury Angelina seconded - unanimous approval

### **V. Adjournment**

**Adjournment at 7:56**

**Next Board Meeting: March 17, 2016**

## **Your Governing Board**

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings.

The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

## **Board Meetings**

Regular meetings of the Governing Board are held the third Thursday of each month, beginning at 6:00 pm at East Cooper Montessori Charter School. Special-called meetings are scheduled as needed.

## **Citizen Participation**

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.