

Board Meeting Minutes
East Cooper Montessori Charter School
Thursday, March 17, 2016
6:00 PM
Executive Session 5:30PM – 6:00 PM

Note review of 16/17 budget & personnel matters were discussed in Executive Session.

I. Administrative

A. Meeting was called to order at 7:03

B. Board Members Roll Call:

Camille Martin-Jones - P

Dana Wine Johnson - P

Josh Caplea - P

Angeline Leonard - A

Nancy Chilton - P

Deanna Cunnane - P

Dale Sutcliffe - P

C. Non-Voting Members:

Jody Swanigan, Principal

Emilee Elingburg, Teacher

Others Attending: Joel Sandstrom, Director of Finance

D. Mission Statement: Provide a rigorous Montessori education guiding the children toward academic excellence, lifelong learning, and stewardship of the greater community.

E. Freedom of Information Compliance: Yes:

F. Approval of Last Meeting Minutes: Will be reviewed & approved next month.

G. Public Comment: None

II. Updates/New Business

A. Financial update Joel

- Provided regular, monthly update of finances.

B. 2016-2017 Budget Review Joel

- Presented budget update with anticipated and unknown possible changes with CCSD budget changes. Anticipate receiving final budget from CCSD June 20th.

C. Update of Renovations and CCSD Jody

D. Update on Primary Funding Jody

E. Parent Teacher Network Jody / Deanna

- Jody held 1st meeting to gain support & recruit volunteers to reinstate PTN
- Great attendance by many room moms
- Parent desire to meet monthly - one group will be meeting next month
- Discussion of fund raising.

F. Teacher/Admin Surveys Dale

- Teacher surveys were positive. Provided compiled data and feedback to the board & Jody. Jody will review and consider the few recommendations/requests made.

G. Parent Survey – Follow up Dale

- Discussed ways to enhance community feeling of the school. Ideas that Jody might propose to the PTN.

III. Presentation/Discussion Items –

- | | |
|--|---------------|
| A. Administration, Board and HR | Deanna/Josh |
| B. Community Relations | Dale/Angeline |
| • Dale discussed school community building ideas gained from the parent survey for Jody to consider. She is working with the PTN on these ideas. Community Relations committee has offered to assist in anyway they can. | |
| C. Development | Angeline/Dana |
| D. Educational Program | Camille/Dale |
| • Dale proposed and received support to begin gathering alumni data. Will work with board, Jody, Lara & Niki to create and compile alumni data. | |
| E. Diversity | Dana/Camille |
| F. Facilities | Josh/Nancy |
| G. Financial | Nancy/Deanna |

IV. Action Items (voting)

Josh made a motion to direct School counsel to respond to offers as discussed in executive session.

- | |
|--|
| A. February 18 meeting minutes - postponed until April |
| B. 16/17 Budget |
| Dale made motion to approve the 16/17 budget discussed in executive session. |
| Deanna 2nd. Unanimous approval. |

C. 250 Ponsbury – Response

- Josh motioned to direct counsel to provide a response to offers on 250 Ponsbury. 2nd by Deanna. Unanimous approval.

D. Litigation response - nothing to vote

V. Adjournment

Adjournment at

Next Board Meeting: April 21, 2016

Your Governing Board

The governing board recognizes that public support and open lines of communication are the keys to our school's success.

We encourage you to become involved in our school, to be informed about issues that affect students, parents, and our staff, to inform board members about your concerns, and to attend board meetings.

The responsibility of the Governing Board of East Cooper Montessori Charter School is to ensure excellence in the governance of a quality educational program by supporting the school's mission and charter, analyzing needs, establishing policies, allocating resources, and monitoring progress.

Board Meetings

Regular meetings of the Governing Board are held the third Thursday of each month, beginning at 6:00 pm at East Cooper Montessori Charter School. Special-called meetings are scheduled as needed.

Citizen Participation

Anyone wishing to speak to the Board must register in person the night of the regular meeting. The opportunity to address the Board at each regular Board Meeting is 20 minutes at the beginning of the meeting.

- Each speaker has three minutes.
- Speakers may not ask questions of board members.
- Board members may not engage speakers in discussion.
- Disruptive behavior is not permitted.
- Personal attacks aimed at students or staff are not permitted.
- Scurrilous, obscene, or recklessly defamatory language aimed at any board member is not permitted.

The board will follow up on all matters presented by speakers.